


Students Nova Scotia	Annual General Meeting	students 
	<i>Meeting Minutes</i>	

Meeting Name:	Annual General Meeting		
Meeting Date:	July 17, 2014		
Meeting Time:	12:30 PM		
Venue:	Cape Breton University	City:	Sydney
Attendees			
Primary and Secondary Delegates:	Amy Brierley (Chair), Scott Byrne (Kingstec NSCCSA), Callie Lathem (ASU), James Patriquin (SMUSA), Liam Murphy (ASU), Gorba Bhandari (SMUSA), Sarah Hines (CBUSU), Matthew Latimer (Treasurer), Brandon Ellis (CBUSU), Ramz Aziz (DSU), Brandon Hamilton (StFXSU), Benjamin Gunn-Doerge (StFXSU).		
Other attendees:	Jonathan Williams (Executive Director), Kayti Baur (Equity Officer)		
Absent:	Matthew Rios (Vice-Chair), Jacqueline Skiptunis (DSU), Alexander Elderkin (Kingstec NSCCSA), Katie Flynn (ASTSU), Vishwa Patel (DAGS), Alicia Cox (ASTSU),		
Quorum (50% of Members represented?): YES			

- 1) Call to Order
- 2) Roll Call
- 3) Approval of **agenda**

Agenda approved **with amendment**.

- 4) Approval of the Minutes (4:00 on recording)
 - 2013 AGM Minutes

Minutes **approved by general consent**

DISCUSSION & APPROVAL

1. Students Nova Scotia Association Annual Report (5:30 on the recording)
 - Overview: Pursuant to the Students Nova Scotia Association Bylaws, the Chair must present the Board's Annual Report to the Membership. The Annual Report presents the organization's results, activities and learning from the previous year.
 - Decision items: Whether to accept the Chair's 2013-14 Annual Report.
 - Attachments: The draft annual report will be circulated to the Members in advance of the AGM.

Motion to approve the Annual Report with amendments

Moved by CBUSU.

Seconded by ASU.

Annual Report approved by unanimous consent.

2. Students Nova Scotia Association Annual Financial Report/Review Engagement (40:30, then resumed at 1:12:00 on recording)
 - Overview: Pursuant to the Students Nova Scotia Association Bylaws, the Treasurer must present the Board's Annual Financial Report to the Membership. The Annual Financial Report takes the form principally of a review engagement, conducted by Bluenose Accounting.
 - Decision items: Whether to except the Annual Financial Report.
 - Attachments: The Report will be circulated to the Members in advance of the AGM.

Motion to approve the Annual Financial Report

Moved by DSU.

Seconded by Kingstec NSCCSA.

Annual Report approved by unanimous consent.

3. Appointment of Bluenose Accounting to complete Students Nova Scotia Association 2014-15 Review Engagement (55:00, then continued at 1:03:00)
 - Overview: StudentsNS completes annual external Review Engagements of its finances with Bluenose Accounting, as required by the Bylaws. Bluenose Accounting delivers high quality work at an affordable rate. The Board has also decided to pursue Review Engagements, instead of audits, pursuant to the recommendations of the auditor, for the sake of cost and need at our small size.
 - Decision Items: Whether to appoint Bluenose Accounting to complete the annual Review Engagement for Students Nova Scotia Association in 2014-15.

Attachments: None.

Motion to appoint Bluenose Accounting to complete 2014-15 Review Engagement

Moved by StFX.

Seconded by ASU.

Annual Report approved by unanimous consent.

4. Approval of Officer Honoraria (57:30 on recording)

Overview: None provided.

Decision Items: Whether, pursuant to the StudentsNS governing policies, to approve officer honoraria in the amount of \$700 for the Chair, \$350 for the Vice Chair and \$350 for the Treasurer.

Motion to approve the Officer Honoraria to the maximum amounts permitted in the Governing Policies.

Moved by SMUSA.

Seconded by StFXSU.

Approved by general consent.

5. Special Resolution to Amend Bylaws with respect to Officers and Primary Delegates (1:12:30 on recording)

Overview: The Board of Directors has indicated that it would like to make amendments to the Officer positions as outlined in the By-Laws and Governing Policies. The Board of Directors and Executive Director are proposing bylaw amendments to address these concerns and others.

Decision Items: (1) Whether to replace the current Officer positions (Chair, Vice-Chair, Treasurer) with a President, Vice President Administration, Vice President College Affairs and Vice President University Affairs; (2) whether to accept that Officers other than the President may act as primary delegates for their student union; (3) whether the Vice President Administration should assume the responsibilities of the President in their absence; (4) whether the President and all the VPs should exercise signing authority; (5) whether to eliminate the formal distinction between primary and secondary delegates.

Attachments: Bylaws with proposed amendments recorded in track changes.

Amendments to the Bylaws moved item by item.

ALL MOTIONS APPROVED BY UNANIMOUS CONSENT

6. Appointment of Students Nova Scotia Association President (1:37:00 on recording).

Overview: The President, formerly known as Chair, of Students Nova Scotia plays a critical role within the organization. They are responsible for representing the Board of Directors to staff and external parties outside of Board meetings, including through acting as a spokesperson, providing feedback on proposed communications, and assuming the responsibilities of the Executive Director in the event of their sudden departure. The

President is also responsible for chairing Board of Directors Meetings and upholding StudentsNS policies. The President cannot act as a Board delegate on behalf of a member association and thereby exercise a vote.

Decision items: Appoint a President for the 2014-15 year.

Attachments: Governing Policies item 29 outlines the responsibilities of the President.

Motion to James Patriquin as President of Students Nova Scotia for the 2014-15 year by a secret ballot.

Moved by ASU.

Seconded by Kingstec NSCCSA.

Approved by general consent.

7. Appointment of Students Nova Scotia Association Vice President Administration (2:11:00, then resumed at 2:19:45).

Overview: The Vice President Administration has a number of responsibilities. Firstly, they must take on the responsibilities of the President in the absence of the President. Secondly, they are responsible for proper record keeping, including the collection and filing of minutes, registration of members, policies and other materials required by the Registry of Joint Stocks. Finally, they are required to oversee the organization's financial management, including through monitoring respect of policies applicable to financial management, reviewing monthly credit card and bank statements, working with the Executive Director to prepare the annual budget, and overseeing the Annual Financial Report.

Decision items: Appoint a Vice President Administration for the 2014-15 year.

Attachments: Bylaws item 33 and Governing Policies item 30 outline responsibilities of the Vice President Administration.

Motion to appoint Sarah Hines as Vice President Administration of Students Nova Scotia for the 2014-15 year by a secret ballot.

Moved by ASU.

Seconded by Kingstec NSCCSA.

Approved by general consent.

8. Appointment of Students Nova Scotia Association Vice President College Affairs (2:14:15)

Overview: The Vice President College Affairs is responsible for providing leadership on behalf of community college students. They are responsible for speaking to community college specific issues at the Board of Directors and as an external spokesperson.

Decision items: Appoint a Vice President College Affairs for the 2014-15 year.

Attachments: Governing Policies item 31 outlines responsibilities of the Vice President College Affairs.

Motion to appoint Scott Byrne as Vice President College Affairs of Students Nova Scotia for the 2014-15 year by a secret ballot.

Moved by SMUSA.

Seconded by ASU.

Approved by general consent.

9. Appointment of Students Nova Scotia Association Vice President University Affairs (2:26:30).
Overview: The Vice President University Affairs is responsible for providing leadership on behalf of university students. They are responsible for speaking to community university specific issues at the Board of Directors and as an external spokesperson.
Decision items: Appoint a Vice President University Affairs for the 2014-15 year.
Attachments: Governing Policies item 32 outlines responsibilities of the Vice President University Affairs

Motion to appoint Alicia Silliker as Vice President University Affairs of Students Nova Scotia for the 2014-15 year by a secret ballot.

Moved by ASU.

Seconded by Kingstec NSCCSA.

Approved by general consent.

10. Appointment of Primary Delegates to the 2014-15 Students Nova Scotia Association Board of Directors (2:45:00).
Overview: According to the Students Nova Scotia Association Bylaws, each member may appoint two primary delegates to the Board, and send an additional two delegates with sponsored speaking rights (may speak when granted the floor by their primary delegate). The Members must confirm the membership of the Board of Directors at the Annual General Meeting.
Decision items: Appointment of two primary delegates for each member student union.
Attachments: None.

ASTSU: Alicia Cox and Katie Flynn

ASU: Callie Lathem and Liam Murphy

CBUSU: Sarah Hines and Brandon Ellis

DSU: Ramz Aziz

Kingstec NSCCSA: Scott Byrne and Alex Elderkin

StFXSU: Brandon Hamilton and Benjamin Gunn-Doerge

SMUSA: Gorba Bhandari

ADJOURNMENT